**Curriculum Mapping Template – File Management**

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| * **Go to** [**http://bwsdcurriculum.weebly.com/**](http://bwsdcurriculum.weebly.com/)
* **Click on Curriculum Writing Resources**
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| * **Click on “Download File” under “BWSD Curriculum Map Template:Unit of Intsruction Overview”**
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| * **Click “Save” on the pop-up window**
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| * **Select your “H:Drive”**
* **Title your file by adding your course title to the existing file name**

**Example:****curriculum\_map\_-\_unit\_revised-bwsd-science7** |  |
| * **To open the saved file, navigate to your “H:Drive”**
* **Select and open the appropriate file**
* **As you input the information, make sure to save every so often as you complete the template**
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